|  |  |  |  |
| --- | --- | --- | --- |
| **SECTION A: CONSENT** | | | |
|  | I consent to my identity being shared in relation to this disclosure; OR | | |
|  | I wish for my identity to remain anonymous  *(****If you wish to remain anonymous, you do not need to complete section B and Section C)*** | | |
|  | I consent to being contacted about my disclosure  (***If so, please complete Section C***) | | |
|  | I wish to receive updates about my disclosure  (***If so, please complete Section C***) | | |
| **SECTION B: PERSONAL DETAILS** | | | |
| **Name:** | |  | |
| **Address:** | |  | |
| **Department / Team (if applicable):** | |  | |
| **Role / Position:** | |  | |
| **SECTION C: CONTACT DETAILS** | | | |
| **Preferred telephone no:** (*this may be a private number; please include country and area code*) | |  | |
| **Preferred email address:**(*this may be a private email address*) | |  | |
| **Preferred contact method:** (*phone / email / in person*) | | Phone  Email  Mail  In person | |
| **Best time to contact you:** | |  | |
| **SECTION D: DISCLOSURE**  **All questions are optional – however, the more information that you provide, the easier it will be for us to investigate and address your concerns.** | | | |
|  | A description of your concerns, including:   * *Location* * *Time* * *Persons involved*   (*You are encouraged to include with this disclosure any supporting evidence you may hold – you can use box 7 or a separate page if you run out of space*) | |  |
|  | How did you become aware of the situation? | |  |
|  | Who was involved in the conduct, including any names, departments and position? | |  |
|  | Does anyone else know about the matters you are concerned about?  (*If yes, please describe any steps you have taken to report or resolve your concern and the outcome, if applicable*) | |  |
|  | Do you have any concerns about you or any other person being discriminated against or unfairly treated because of this disclosure? | |  |
|  | Do you think the reported conduct might happen again? | |  |
|  | Please include any other details which you believe are relevant | |  |